



NEAR NORTH PALLIATIVE CARE NETWORK
Main Office at St. Joseph's Motherhouse
2025 Main Street West, North Bay ON, P1B 2X6
Phone: 705-497-9239 1-800-287-9441 Fax: 705-497-1039
Sturgeon Falls: 705-753-3110 ext. 339
E-mail: office@nnpcn.com Website: www.nnpcn.com

NNPCN Board of Directors Meeting | Minutes 02.08.16 | Page 1 of 5

NNPCN Board of Directors Meeting February 08th, 2016

1. *Call to Order*

Chair Tamela Price-Fry called the meeting to order at 5:30 PM.

2. Attendance

Executive Director: André Cotterall, *E.D.*

Directors: Tamela Price–Fry, *Chair*
Darren Renaud, *Vice-Chair*
Andrew Brown, *Treasurer*
Linda Bishop
Marlene Silva Lamarche
Carol Owens
Debbie Sloss

Regrets: Joan Burnett, *Honorary Board Member*

Staff: Monica Do Coutto Monni, *Secretary*

3. Welcome and Introduction

Tamela Price-Fry welcomed those present, and proceeded to approval of the Agenda.

4. Approval of Agenda

{Motion 2016-02-01}

Moved by Linda Bishop and Seconded by Debbie Sloss THAT the Agenda of February 08th, 2016 Board of Directors' meeting of the Near North Palliative Care Network be approved. All in favour. Carried.

5. Declaration of Conflict Of Interest

Andrew Brown declared conflict of interest.

Confidentiality. *The information contained in this communication is private and confidential, intended only for the named recipient(s). If received in error, please notify the sender by telephone immediately and keep the information in a secure manner until further direction is given by the sender. Do not copy the information or disclose it to any other person.*

NNPCN Board of Directors Meeting | Minutes (electronic format) - 3/22/2021



NEAR NORTH PALLIATIVE CARE NETWORK
Main Office at St. Joseph's Motherhouse
2025 Main Street West, North Bay ON, P1B 2X6
Phone: 705-497-9239 1-800-287-9441 Fax: 705-497-1039
Sturgeon Falls: 705-753-3110 ext. 339
E-mail: office@nnpccn.com Website: www.nnpccn.com

NNPCN Board of Directors Meeting | Minutes 02.08.16 | Page 2 of 5

6. Approval of Minutes. Deferred to next meeting.

Approval of Minutes of December 14th, 2015.

{Motion 2016-02-02}

Moved by Linda Bishop and Seconded by Debbie Sloss THAT the Minutes of the Board of Directors' meeting held Monday, December 14th, 2015 be approved and THAT the Chair be authorized to sign them. All in favour. Carried.

7. Guests

8. Executive Report

André gave a verbal report about the latest developments and opportunities for the NNPCN.

9. Committee Reports

9.01. Treasurer's Report

Andrew said that he went through our financial statements and up to December 21st we never had deficits. Now that we also have Type 3 funding he is not concerned with deficits for the NNPCN. As for West Parry Sound, the LHIN is dealing directly with it. This year we have a small surplus that the LHIN cannot take back. Andrew described all the reports he did for the NNPCN as Treasurer and offered to volunteer for the NNPCN in the future, in the eventuality that the BDO cannot do our reports. BDP so far has agreed to do the reports for us.

9.02. **Standing Committees.** Deferred.

10. Business Arising From Minutes

10.01. Hospice West Parry Sound update

André said that the LHIN did not send any position or news about that, and the NNPCN will have to continue to transfer the money to them until 2017 as per the signed agreement. André will keep monitoring the transfer process.

Confidentiality. *The information contained in this communication is private and confidential, intended only for the named recipient(s). If received in error, please notify the sender by telephone immediately and keep the information in a secure manner until further direction is given by the sender. Do not copy the information or disclose it to any other person.*



NNPCN Board of Directors Meeting | Minutes 02.08.16 | Page 3 of 5

10.02. Almaguin Palliative Care Team update (ED)

André said that that Almaguin officially dissolved two weeks ago. We need some advice from our lawyer to adapt our By-Laws to absorb Almaguin as our team and offer proportional representation in the Board of all our teams and locations.

10.03. Serenity Hospice (Tami)

Tami explained that she and André had a couple of meetings with Francine Charland and Mathilde Bassinet. Serenity Hospice already put together their action plan. Tami said negotiations will be ongoing and that André is doing a good job to make sure to set the boundaries that the Hospice reaches the requested milestones. Tami showed the action plan worksheet that we must fill together with Serenity Hospice. The LHIN must approve that their plan is financially sustainable first. On February 11th, the Hospice intends to announce they have acquired the land.

{Motion 2016-02-03}

Moved by Linda Bishop and Seconded by Carol Owens THAT the NNPCN Board agrees in principle to continue to develop the work plan presented by Nipissing Serenity Hospice. NNPCN will review the work plan and provide a response to it by March 30th, with the understanding that any progress achieved on the work plan depends on the key milestones being met. The key milestones are: 1) land be secured for the residential hospice; 2) the goal of raising the necessary capital for the building fund be achieved; 3) a sustainable year-to-year operational plan be presented utilizing financial best practices; 4) the LHIN guarantees a minimum of six beds to Serenity Hospice. All in favour. Carried.

11. New Business

11.01. Treasurer stepping down. Proposed new role.

{Motion 2016-02-04}

Moved by Marlene Silva Lamarche and Seconded by Carol Owens THAT the resignation of Andrew Brown as Treasurer and Member of the Board be accepted by the Board of Directors. All in favour. Carried.

Tamela, André and Board Directors thanked Andrew for the great contribution he gave to the NNPCN. Mitch Crown is being considered to become NNPCN Treasurer.

11.02. Succession planning for Chair of the Board (Tami).

Tami said that it is time to step down from the Chair, and Darren said that his time commitment currently is tight but in principle he is willing to move up to the Chair. Tami will stay in the Board. Tami and Darren will get back to the Board about the time of transition. Tami offered to take the position of Vice-Chair.



NEAR NORTH PALLIATIVE CARE NETWORK
Main Office at St. Joseph's Motherhouse
2025 Main Street West, North Bay ON, P1B 2X6
Phone: 705-497-9239 1-800-287-9441 Fax: 705-497-1039
Sturgeon Falls: 705-753-3110 ext. 339
E-mail: office@nnpcn.com Website: www.nnpcn.com

NNPCN Board of Directors Meeting | Minutes 02.08.16 | Page 4 of 5

{Motion 2016-02-05}

Moved by Linda Bishop and Seconded by Marlene Silva Lamarche THAT Tamela Price-Fry steps down from the position of Chair, Darren Renaud becomes the acting Chair, and that Tamela Price-Fry becomes the acting Vice-Chair, until official acclamation of their new positions in the AGM 2016. All in favour. Carried.

11.03. Application and Confidentiality Forms to update contact and information of Board Directors.

Tamela said that we need to have the information of each Board Member for the Federal Government. Monica will send the forms of Application by email to all Board Members.

11.04. 5th Annual Music Night on Friday, May 13th, 2016.

Next meeting of the organizing committee is February 22nd, at the kitchen of St. Peter's church, at 10:30 AM. André will represent the NNPCN at the meeting. The committee is looking for a Chair.

11.05. Prospective Casino in North Bay: Board Representation at the Town Hall to express concern with Bingo funds.

André said that the Casino is going through but this will take years until the project is consolidated.

11.06. Ryland Steel stepped down from the Board due to his last Ph.D. year being very demanding of his time.

{Motion 2016-02-06}

Moved by Linda Bishop and Seconded by Carol Owens THAT the resignation of Ryland Steel as Member of the Board be accepted by the Board of Directors. All in favour. Carried.

11.07. Red Cross asked for discussion for teaching in Palliative Care in Northern Ontario.

The Red Cross purchased a Palliative Care Curriculum for First Nations but they don't have anyone to teach it. They would pay for someone to fly in to Attawapaskat or Mosoonee to teach the curriculum. Tamela will get back to the Red Cross and offer them that the NNPCN puts a proposal together for the training and follow-up supervision by OTN.

12. Strategic Plan. Deferred.

13. In Camera.

Confidentiality. *The information contained in this communication is private and confidential, intended only for the named recipient(s). If received in error, please notify the sender by telephone immediately and keep the information in a secure manner until further direction is given by the sender. Do not copy the information or disclose it to any other person.*



NEAR NORTH PALLIATIVE CARE NETWORK
Main Office at St. Joseph's Motherhouse
2025 Main Street West, North Bay ON, P1B 2X6
Phone: 705-497-9239 1-800-287-9441 Fax: 705-497-1039
Sturgeon Falls: 705-753-3110 ext. 339
E-mail: office@nnpcn.com Website: www.nnpcn.com

NNPCN Board of Directors Meeting | Minutes 02.08.16 | Page 5 of 5

14. Information Sharing.

15. Accomplishments.

15.01. Recognition of Monica's performance as Volunteer Coordinator.

{Motion 2016-02-07}

Moved by Carol Owens and Seconded by Marlene Silva Lamarche THAT the Board of Directors would like to officially thank and recognize the outstanding contribution and brilliant work of Monica Do Coutto Monni, as Volunteer Coordinator and Bereavement Lead, for the Near North Palliative Care Network. All in favour. Carried.

Monica thanked the Board and expressed her gratitude for their support and appreciation.

16. Next Board Meeting. Monday, March 14th, 2016, 5 PM, at the Office at St. Joseph's Motherhouse.

Board meetings recurrence: March, April, May, September, October, and February for operational Board meetings. December Meeting: Year-end Potluck Celebration.

17. Adjournment.

Adjournment called by Tamela Price-Fry at 8:30 PM. Moved by Darren Renaud.

Tamela Price-Fry
Chair of the Board

Confidentiality. *The information contained in this communication is private and confidential, intended only for the named recipient(s). If received in error, please notify the sender by telephone immediately and keep the information in a secure manner until further direction is given by the sender. Do not copy the information or disclose it to any other person.*