

	Dimensions: Safety	HAO Standard: 3.5	Policy: Safety #19
	Original Approval Date: February 16, 2004	Date Revised: February 17, 2009	Revision Approval Date: August 31, 2009

TOPIC: CLEANING AND DISINFECTING OF REUSABLE EQUIPMENT

POLICY STATEMENT:

Equipment will be washed and disinfected by chemical and or germicidal agents before being circulated for use.

PROCEDURE:

1. Bedpans, urinals, inflatable shampoo basins and kidney basins must be washed with soap and water and then disinfected with a 10:1 bleach solution. (10 cups water to 1 cup of bleach).
2. Monitors must be wiped down with hot water/bleach solution as per Disinfecting Process and checked to confirm that they are functioning properly. All non-functioning units will be reported to the Program Administrator, discarded and removed from Loan Cupboard inventory.
3. Bed linens and patient gowns must be laundered with hot soapy water and bleach. (As per instructions on the container).
4. Sheepskins are washed in hot water with liquid soap in a washing machine.
5. All items listed in Procedures 1 to 4 must be individually wrapped in a clear plastic bag and labeled. The label must include the date of disinfection and the volunteer's signature.

NOTE: If items loaned to a client with an infectious disease, e.g., Hepatitis B, the items are not to be returned to the office. The family will be required to dispose of them.

6. The Program Administrator/delegate will assign a staff member or volunteer to perform functions in Procedures 1 to 5 on a monthly basis or as needed. Disinfecting Process is displayed on the Loan Cupboard (Form 121).

REVISION HISTORY:

DATE mm/dd/yyyy	REVISED BY	REVIEW ONLY (✓)	COMMENTS / MODIFICATIONS	BOARD APPROVAL DATE: mm/dd/yyyy
01/29/08	NNPCN Board			05/05/08
08/18/08		✓		